Getting the Right Things Done

A leader’s guide to planning and execution

by Pascal Dennis
Foreword by Jim Womack

Lean Enterprise Institute
Cambridge, MA, USA
lean.org

October 2009
Contents

Foreword
Introduction

Chapter 1: Getting Started
Chapter 2: Mental Models
Chapter 3: Management Systems
Chapter 4: Understanding Our Mess
Chapter 5: Plan—Telling Persuasive Stories
Chapter 6: Do—Deploying Our Plan
Chapter 7: Check—The Ugly Duckling
Chapter 8: Adjust—The Great Detective
Chapter 9: Improving Our System

Appendix A: A Better Approach to Planning and Execution
Appendix B: Atlas Industries A3 Strategies
Appendix C: Templates

About the Author
Bibliography
About LEI
Feedback