

CONTENTS

Acknowledgments	v
Introduction	
1. Description	7
2. Descriptive Information	13
3. Choice of Access Points	48
4. Form of Headings	58
5. Added Entries	86
6. Series, Other Related Works, and Serials	102
7. Subject Headings	121
8. Classification	147
9. Audiovisual and Other "Nonbook" Materials	177
10. Control: Authority Files, References, Shelf List	269
11. Printed Catalog Cards, Centralized Services, and Other Options	282
12. Arrangement of Entries in a Catalog	304
13. Related Topics and Miscellaneous	329

Appendices:

A. Abbreviations	343
B. Definitions of Technical Terms	348
C. Aids in the Cataloging of a Small Library	358

Index	361
-------	-----